

Thames View Infants



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Dear Parent / Carer,

Re: Infant to Junior transfer process September 2019

Your child will be leaving us to start Junior school in September 2019.

To make this process as easy as possible, if you want your child to attend our linked Junior school **Thames View Juniors**, Barking and Dagenham council will automatically apply on your behalf. This means that you do **not** need to fill in an application form, even if you live outside the borough. Barking and Dagenham council will send you the results on 16 April 2019 and you do not need to do anything else.

Applying for places at a different Junior school

If you would prefer for your child to attend a different Junior school (that is you **DO NOT** want Thames View Juniors), you will then have to apply direct to the local authority where you and your child live.

If you live in Barking and Dagenham you must apply online at www.lbbd.gov.uk/admissions. You may list up to three different Junior schools on the online application form by 15 January 2019 at the latest. If you live outside the borough and you do not want your child to attend their link Barking & Dagenham Junior school, you must apply to your own Local Authority (LA) for a Junior place by 15 January 2019. Full information is listed in the information e-booklet 'Moving to Junior schools in 2019' which is published on the Barking and Dagenham website. If you have any technical difficulties when making your application online, the Barking and Dagenham council 'online admissions helpdesk' is available Monday to Friday from 9.30am to 5.30pm. Call 020 8255 5555 and select option 1. If you still need help after calling the helpdesk, help sessions are available at Dagenham Library on Tuesdays and Barking Learning Centre on Thursdays until the closing date. Each session starts at 9am and ends at 4.30pm.

Don't forget to fill in any extra supplementary information forms (SIF) for any schools or local authority that ask you to do this and send these forms and any documents they ask for back to them before the closing date.



We're a PAPERLESS School – so you **must** download & register your **ParentMail App** to receive e-newsletters, to book after-school clubs & Parents' meetings or to confirm consent for educational visits.

Please note: If you are thinking of moving your child to another school mid-year in Year 2 it's really important that you come into School and speak to us so that we can ensure that this transition is done as smooth as possible.

William Ford Church of England Junior School

If you are applying under the faith criteria (priority 2 or 5) of the school's admission criteria, you will also need to fill in the (SIF) for William Ford School (as well as the application form). This is because the governors of William Ford School are responsible for deciding places. The filled-in SIF must be sent direct to William Ford by 15 January 2019. SIF forms are available online or from William Ford School. You will also need to send the school a copy of your child's birth certificate as well as proof of you and your child's address.

Results

If you have applied for a different school, then your home Local Authority will send you the decision on 16 April 2019. If your child has not been offered a place at their linked Junior school they will be given another place by their home Local Authority. For Barking and Dagenham pupils, that place will be at the school that is the nearest to their home address with a space and you will have the right of appeal.

Late applications

Applications received after the closing date (15 January 2019) are late and will not be processed until 8 July 2019 under the 'In-year admissions' process.

This process is listed on the council's website in the 'Finding a school place – issue 7' e-booklet.

Applying for year 3 places at primary schools

The council does not accept applications in advance for year 3 places for any of the borough's primary schools. If you would prefer to apply for a year 3 place at a primary school, please contact the relevant LA or school for more details. For Barking and Dagenham primary schools, applications begin from July 2019 you will need to follow the 'In-year admissions' process listed on the council's website in the 'Finding a school place – issue 7' e-booklet.

More information

Full details of the junior places admissions process is available on the council's website within our information e-booklet 'Moving to Junior schools in 2019' at www.lbbd.gov.uk/admissions

If you have any questions, please contact the School Admissions Team on 020 8215 3004.

Yours sincerely,



Paul Jordan, Headteacher and CEO TVI Learning